



MEMORANDUM  
Harvey Ruvin  
Clerk of the Circuit and County Courts  
Clerk of the Board of County Commissioners  
Miami-Dade County, Florida  
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IMFR  
Agenda Item No. 6A

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TO: Honorable Chairman  
Bruno A. Barreiro and Members of the  
Internal Management and Fiscal  
Responsibility Committee

DATE: April 12, 2006

FROM: Kay M. Sullivan, Director  
Clerk of the Board

SUBJECT: Approval of Commission  
Committee Minutes

*Kay Sullivan*

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The following Clerk's Summary of Minutes is submitted for approval by the Committee:

➤ February 16, 2006

KS:as  
Attachment



Stephen P. Clark  
Government Center  
111 N.W. 1st Street  
Miami, FL 33128

## CLERK'S SUMMARY OF

### Meeting Minutes

#### Internal Mgmt. & Fiscal Responsibility Committee

Bruno A. Barreiro (5) Chair; Audrey M. Edmonson (3) Vice Chair; Commissioners  
Sally A. Heyman (4), Dennis C. Moss (9); Katy Sorenson (8), and Rebeca Sosa (6)

Thursday, February 16, 2006

2:00 PM

COMMISSION CHAMBERS

**Members Present:** Bruno A. Barreiro, Audrey M. Edmonson, Sally A. Heyman, Dennis C. Moss, Katy Sorenson, Rebeca Sosa.

**Members Absent:** None.

**Members Late:** None.

**Members Excused:** None.

#### 1A INVOCATION

#### 1B PLEDGE OF ALLEGIANCE

**Report:** *The Committee members convened in a moment of silence, followed by the Pledge of Allegiance.*

#### 1C ROLL CALL

**Report:** *The following staff members were present: County Attorney Murray Greenberg; Assistant County Manager Alina Hudak; Assistant County Attorney Gerald Sanchez; and Deputy Clerks Doris Dickens and Alicia Stephenson.*

1C1

**060783 Report**  
CHANGES TO THE DAY'S AGENDA-2/16/2006 IMFRC

**Report:** *Assistant County Attorney Gerald Sanchez noted that Sub-Item 3.3 in Agenda Item 3C should be withdrawn.*

*It was moved by Commissioner Moss that changes to today's agenda be approved, with the change(s) recommended by the County Attorney. This motion was seconded by Commissioner Heyman; and upon being put to a vote, passed by a vote of 6-0.*

**2 COUNTY COMMISSION**

3

2A

## 060265 Resolution

Bruno A. Barreiro,

Dennis C. Moss

RESOLUTION CALLING A COUNTYWIDE SPECIAL ELECTION IN MIAMI-DADE COUNTY, FLORIDA, TO BE HELD ON TUESDAY, \_\_\_\_\_ FOR THE PURPOSE OF SUBMITTING TO THE ELECTORS OF MIAMI-DADE COUNTY THE QUESTION OF WHETHER TO AMEND THE HOME RULE CHARTER SO THAT COUNTY COMMISSIONERS NO LONGER RECEIVE THE \$6,000 ANNUAL SALARY ESTABLISHED IN 1957, BUT SHALL RECEIVE INSTEAD THE SALARY PROVIDED BY A STATE STATUTORY FORMULA BASED ON POPULATION USED BY OTHER FLORIDA COUNTIES, INCLUDING BROWARD COUNTY (CURRENTLY APPROXIMATELY \$88,919)

*Deferred to next committee meeting**Mover: Sosa**Seconder: Moss**Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read the foregoing proposed resolution into the record.*

*Following discussion regarding the following language contained within the title of this resolution: "including Broward County (Currently Approximately \$88,919)," County Attorney Greenberg noted that the Commission could not act on this resolution immediately pursuant to the County's charter. He added that this Committee had to send this resolution to the County Commission 60 to 120 days before the proposed Countywide special election. County Attorney Greenberg also noted that if this resolution was approved in its current form, it would not be placed on a March or April agenda. He noted this provided time for him to discuss with the commissioners the most appropriate language to use inasmuch as this Commission needed to include language indicating an objective rather than just stating "statutory formula."*

*Following discussion regarding the appropriate date to schedule the Countywide Special Election and references in the resolution to the salary provided by a State statutory formula based on population used by other Florida counties including Broward County (currently approximately \$88,919), Commissioner Moss asked County Attorney Greenberg to revise the language in this resolution pertaining to salary in Broward County and place the revised resolution on the March 16th Committee agenda.*

2B

**060328 Resolution****Audrey M. Edmonson**

RESOLUTION DIRECTING THE COUNTY MANAGER TO DESIGNATE A DEPARTMENT OF MIAMI-DADE COUNTY TO DEVELOP AND IMPLEMENT A PROGRAM TO EDUCATE THE PUBLIC CONCERNING THEIR OBLIGATIONS AND RIGHTS UNDER SECTION 17.01 OF THE CODE OF MIAMI-DADE COUNTY, "CONDOMINIUM CONVERSIONS; EXTENSION OF RENTAL AGREEMENTS"

*Forwarded to BCC with a favorable recommendation*

*Mover: Edmonson*

*Seconded: Moss*

*Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read the foregoing proposed resolution into the record.*

*Commissioner Edmonson noted she would like to move this item with the following statement: 'As we are all aware, Miami-Dade County is experiencing a severe shortage of affordable housing. Exacerbating this crisis was the fact that much of the affordable housing rental stock or supply was being converted from rental apartments to condos. These driving market forces and escalating real estate prices displace and disrupt the lives of renting tenants, who are our working class families. Once given notice, they must now purchase their unit to seek alternative rental accommodations. This Board, back in the early 1980's, under the leadership and sponsorship of then commissioner, Harvey Ruvin, declared a rental housing vacancy rate emergency of less than 3% Countywide. That action and legislation was codified in 1980 in Miami-Dade County Code Section 17-01. It provides an additional 90 days time for Dade County tenants to remain in possession of their lease apartments while they seek new accommodations. This is 90 days over and above the State statutorily authorized 270 and/or 180 days. That ordinance, 17-01, has been on the books for more than 20 years, but no County department or agency was ever identified to oversee its application. By this resolution, I am requesting the Manager to identify a County department for development and implementation of an educational campaign to inform the public of these rights and benefits under our local County Code.'*

*Hearing no other questions or comments, the Committee proceeded to vote on the foregoing proposed resolution.*

5

2C

**060090 Resolution****Carlos A. Gimenez**

RESOLUTION DIRECTING COUNTY MANAGER TO  
REPORT ON THE FEASIBILITY OF ESTABLISHING A  
FOUR-DAY/TEN HOUR PER DAY WORK WEEK FOR  
COUNTY EMPLOYEES

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Moss*

*Seconded: Edmonson*

*Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read  
the foregoing proposed resolution into the record.*

*Commissioner Gimenez, the sponsor, explained  
the intent of the foregoing proposed resolution.*

*Following discussion regarding the impact of a  
four-day/ten-hour per day work week for County  
employees on the quality/delivery of services to  
residents of the County the need for flexible work  
schedules, and the benefits to Team Metro,  
Assistant County Manager Alina Hudak noted that  
the four-day/ten-hour per day work week was part  
of an energy planning review process conducted in  
the Fall of 2005. She also noted that  
approximately 2,300 employees currently followed  
the four-day/ten-hour per day work week schedule  
and that a report on existing energy planning  
initiatives would be submitted to this Committee in  
60 days.*

*Commissioner Gimenez clarified that the intent of  
this resolution was to establish 80% operational  
capacity throughout the work week and to enhance  
access to government services.*

6

2D

**060107 Ordinance****Joe A. Martinez**

ORDINANCE RELATING TO RULES OF PROCEDURE OF THE BOARD OF COUNTY COMMISSIONERS; AMENDING SECTION 2-1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA, REGARDING "3-DAY RULE"; PROVIDING SEVERABILITY, INCLUSION IN THE CODE, AND AN EFFECTIVE DATE

*Forwarded to BCC with a favorable recommendation*

*Mover: Sosa*

*Seconder: Moss*

*Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read the foregoing proposed ordinance into the record.*

*The public hearing was opened. It was closed after no one appeared in response to Chairman Barreiro's call for persons wishing to be heard in connection with the foregoing proposed ordinance.*

*In response to Commissioner Sorenson's question as to whether items placed on committee agendas were approved by committee chairs or the Commission Chair, Assistant County Attorney Gerald Sanchez noted that the Commission Chair consulted with the County Attorney and County Manager to place items on committee agendas.*

*Commissioner Sorenson asked whether this was the case before the Board amended its rules.*

*Mr. Sanchez said he would review the Board's rules and procedures and respond to Commissioner Sorenson's question later.*

2E

**060388 Resolution****Joe A. Martinez**

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE MIAMI-DADE FIRE RESCUE DEPARTMENT, THE MIAMI-DADE SOLID WASTE MANAGEMENT DEPARTMENT, THE MIAMI-DADE POLICE DEPARTMENT, AND THE MIAMI-DADE PARK AND RECREATION DEPARTMENT FOR THE EL MEMORIAL CUBANO FOUNDATION'S FEBRUARY 25, 2006 MEMORIAL CUBANO IN AN AMOUNT NOT TO EXCEED \$46,484.56 TO BE FUNDED IN PART FROM THE FIRE RESCUE DISTRICT BUDGET, THE SOLID WASTE MANAGEMENT DISTRICT BUDGET AND THE COUNTYWIDE IN-KIND RESERVE FUND

*Forwarded to BCC with a favorable recommendation*

*Mover: Sosa*

*Seconder: Moss*

*Vote: 6-0*

2F

**060345 Resolution****Rebeca Sosa,**

**Audrey M. Edmonson, Dennis C. Moss, Dorrin D. Rolle**  
RESOLUTION DIRECTING THE COUNTY MANAGER  
TO INCLUDE IN COUNTY CONTRACTS ADDITIONAL  
PROVISIONS TO PROTECT PAYMENTS TO  
SUBCONTRACTORS AND MATERIAL SUPPLIERS

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sosa*

*Seconder: Moss*

*Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read  
the foregoing proposed resolution into the record.*

*Commissioner Sosa provided a brief explanation  
regarding the intent of this resolution.*

*Following discussion regarding coordination of  
contractors' and subcontractors' payment  
schedules and draws which were paid based on  
the percentage of completion based on standard  
contracting benchmarks, Commissioner Sosa  
asked Assistant County Manager Alina Hudak to  
ensure that her office contact all commissioners to  
answer questions and concerns regarding this  
resolution before it was heard by the full  
Commission.*

*Commissioner Sosa noted that she would consider  
incorporating language to provide for additional  
contractual protections and to allow the County  
Manager and County Attorney to implement the  
best alternative to the County to protect the  
process.*

2G

**060078 Resolution****Barbara J. Jordan**

RESOLUTION AUTHORIZING IN-KIND SERVICES  
FROM THE MIAMI-DADE PARKS AND RECREATION  
DEPARTMENT AND THE MIAMI DADE POLICE  
DEPARTMENT FOR THE STATE OF FLORIDA'S MAY 4,  
2006 SERVICES AND SAFETY DAY IN AN AMOUNT  
NOT TO EXCEED \$17,995.00 TO BE FUNDED FROM THE  
COUNTYWIDE IN-KIND RESERVE FUND

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sosa*

*Seconder: Sorenson*

*Vote: 6-0*

**3 DEPARTMENT**



3A

**060316 Resolution**

RESOLUTION AUTHORIZING ISSUANCE OF NOT TO EXCEED \$200,000,000 MIAMI-DADE COUNTY, FLORIDA TRANSIT SYSTEM SALES SURTAX REVENUE BONDS, SERIES 2006, PURSUANT TO SECTION 201 OF ORDINANCE NO. 05-48, FOR PAYING COSTS OF CERTAIN TRANSPORTATION AND TRANSIT PROJECTS; AUTHORIZING PUBLIC SALE OF BONDS BY COMPETITIVE BID; PROVIDING CERTAIN DETAILS OF BONDS; DELEGATING TO FINANCE DIRECTOR, WITHIN CERTAIN LIMITATIONS AND RESTRICTIONS, AUTHORITY TO FINALIZE TERMS AND OTHER PROVISIONS OF BONDS, INCLUDING ACCEPTANCE OF BID WITH LOWEST TRUE INTEREST COST; APPROVING FORMS OF AND AUTHORIZING CERTAIN DOCUMENTS, INCLUDING BONDS, PRELIMINARY OFFICIAL STATEMENT, FINAL OFFICIAL STATEMENT AND NOTICES OF SALE; PROVIDING CERTAIN COVENANTS; AUTHORIZING COUNTY OFFICIALS TO DO ALL THINGS DEEMED NECESSARY IN CONNECTION WITH ISSUANCE, SALE, EXECUTION AND DELIVERY OF BONDS; AND PROVIDING SEVERABILITY (Finance Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Sorenson*

*Seconder: Sosa*

*Vote: 5-0*

*Absent: Moss*

3B

**060314 Resolution**

RESOLUTION WAIVING COMPETITIVE BIDDING FOR THE PURCHASE OF GOODS AND SERVICES AND AUTHORIZING THE COUNTY MANAGER TO AWARD SAME WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation*

*Mover: Moss*

*Seconder: Barreiro*

*Vote: 6-0*

3C

**060337 Resolution**

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS, AND AWARD OF A COMPETITIVE CONTRACT TO DEPARTMENTS THAT RELY ON THE PEOPLE TRANSPORTATION PLAN (PTP) FUNDS, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, AND CONTRACT MODIFICATIONS FOR THE PURCHASE OF GOODS AND SERVICES (Procurement Management Department)

*Amended*

**Report:** See Agenda Item No. 3C Amended (Legislative File No. 060524).

3C Amd

**060524 Resolution****Audrey M. Edmonson**

RESOLUTION AUTHORIZING AWARD OF COMPETITIVE CONTRACTS, AND AWARD OF A COMPETITIVE CONTRACT TO DEPARTMENTS THAT RELY ON THE PEOPLE TRANSPORTATION PLAN (PTP) FUNDS, WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, AND CONTRACT MODIFICATIONS FOR THE PURCHASE OF GOODS AND SERVICES [SEE ORIGINAL ITEM UNDER FILE NO. 060337] (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation with committee amendment(s)*

*Mover: Sosa*

*Seconder: Moss*

*Vote: 5-0*

*Absent: Heyman*

**Report:** *Assistant County Attorney Gerald Sanchez read the foregoing proposed resolution into the record.*

*Assistant County Manager Alina Hudak noted that Sub-Item 3.3 should not be withdrawn entirely as approved during the changes to today's agenda and that this item should be withdrawn only as it pertained to Cliff Berry, Inc.*

*It was moved by Commissioner Sosa that the Committee reconsider the foregoing proposed resolution. This motion was seconded by Commissioner Heyman, and upon being put to a vote, passed by a vote of 6-0.*

*Ms. Miriam Singer, Director, Department of Procurement Management (DPM), asked that the firm of Cliff Berry, Inc., reflected on handwritten page 27 of this resolution, be removed from Sub-Item 3.3, as it pertained to the contract "Disposal of Hazardous Waste."*

*In response to Commissioner Sorenson's question as to whether the Department of Procurement Management was currently establishing procedures to prevent emergency purchases during hurricane season, Ms. Singer noted that DPM was increasing each department's funding for debris hauling services and other services. The Department was also developing fuel-efficient strategies in conjunction with General Services Administration (GSA) Management, Ms. Singer noted.*

*It was moved by Commissioner Sosa that the Committee forward the foregoing proposed resolution to the Board of County Commissioners with Committee amendment(s) to remove the firm of Cliff Berry, Inc., reflected on handwritten page 27 of this resolution, from Sub-Item 3.3, relating Disposal of Hazardous Waste Contract. This*

*motion was seconded by Commissioner Moss; and upon being put to a vote, the motion passed by a vote of 5-0 (Commissioner Heyman was absent).*

3D

**060340 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH AON CONSULTING INC., TO OBTAIN ACCIDENTAL DEATH INSURANCE AND POLICE BENEVOLENT ASSOCIATION SURVIVORS BENEFIT INSURANCE PROGRAMS, AUTHORIZING THE COUNTY MANAGER TO EXECUTE AN AGREEMENT FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ANY CANCELLATION AND RENEWAL PROVISIONS, AND TO EXERCISE ALL OTHER RIGHTS CONTAINED THEREIN CONTRACT NO. 509 (Procurement Management Department)

*Forwarded to BCC with a favorable recommendation  
Mover: Sosa  
Seconder: Sorenson  
Vote: 6-0*

3E

**060194 Resolution**

RESOLUTION AUTHORIZING EXECUTION OF THE INTERLOCAL AGREEMENT BETWEEN THE COCONUT CAY COMMUNITY DEVELOPMENT DISTRICT AND MIAMI-DADE COUNTY TO PROVIDE SERVICES TO THE COCONUT CAY COMMUNITY DEVELOPMENT DISTRICT ACCORDING TO SECTION 197.3632, FLORIDA STATUTES, UNIFORM METHOD FOR THE LEVY, COLLECTION AND ENFORCEMENT OF NON-AD VALOREM ASSESSMENTS (Property Appraisal Department)

*Forwarded to BCC with a favorable recommendation  
Mover: Moss  
Seconder: Barreiro  
Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read the foregoing proposed resolution into the record.*

*Commissioner Moss asked Assistant County Manager Alina Hudak to ensure that the report he requested from the Public Works Department on the impact of Community Development Districts (CDDs) on the cost of housing include a comparative analysis on the cost of homes in developments containing CDDs versus developments without CDDs. He also asked that this report analyze whether CDDs were more beneficial to the homebuyer than the developer, and that a copy of this report be distributed to all commissioners.*

**4 COUNTY MANAGER**

4A

**060311 Resolution**

RESOLUTION APPROVING AND RATIFYING  
EXECUTION OF THE 2005-2008 COLLECTIVE  
BARGAINING AGREEMENT BETWEEN MIAMI-DADE  
COUNTY AND THE DADE COUNTY POLICE  
BENEVOLENT ASSOCIATION RANK AND FILE UNIT  
(County Manager)

*Forwarded to BCC with a favorable  
recommendation*

*Mover: Sosa*

*Seconder: Edmonson*

*Vote: 6-0*

**Report:** *Assistant County Attorney Gerald Sanchez read  
the foregoing proposed resolution into the record.*

*In response to Commissioner Moss' request for an  
explanation of this resolution, Mr. Don Allen,  
Director, Employee Relations Department,  
provided a brief explanation of this resolution. He  
addressed primary contractual changes affecting  
sworn law enforcement officers, correctional  
officers and support bargaining unit personnel  
represented by the Police Benevolent  
Association's Rank and File Unit, related to  
wages, premium pay, differentials, retirees health  
insurance, overtime compensation, off regular  
duty law enforcement, court time, military leave,  
holiday leave, health services, services to the  
association, and seniority.*

*Discussion ensued regarding whether or not  
bargaining unit presidents and bargaining unit  
decision makers were involved in bargaining unit  
negotiations, and regarding holiday leave, and  
reopening.*

**5 COUNTY ATTORNEY****6 CLERK OF THE BOARD**

6A

**060437 Report**

APPROVAL OF COMMISSION COMMITTEE MINUTES  
FOR THE INTERNAL MANAGEMENT & FISCAL  
RESPONSIBILITY COMMITTEE OF JANUARY 19, 2006  
(Clerk of the Board)

*Report Received*

*Mover: Sosa*

*Seconder: Barreiro*

*Vote: 6-0*

**7      REPORTS**

7A

**060300    Report**

ORAL REPORT ON E-SUBPOENAS (County Manager)

***Report Received***

**Report:**    *Associate Administrative Judge Steve Leifman provided an update on electronic subpoenas (e-subpoenas). He noted that e-subpoenas would save time and money in bringing police officers to and from court and that the services would be provided through a sole source contract for which a bid waiver was submitted on January 17, 2006. Judge Leifman also noted a contract would probably be presented for consideration by this Committee in March. He said a funding model was being developed, and a subcommittee had been established to address any legal issues relating to e-subpoenas.*

**8      ADJOURNMENT**

13